

## Accredited Course Deposits

\* If you are in entitled to a free examination course(s) you will be required to pay a deposit of £50.00 (per academic year) which will be refunded, once the course is completed and you have taken the exam. For refund details see page 7.

## Exam Fees

If you are entitled to a free place or reduced fee you will still be required to pay for your own examination, accreditation, registration and administration fees. These are usually payable on enrolment.

### Fee categories

FF = Full Fee

CF = Concessionary Fee

HF = Half Fee

☆ Exam Course

Non-Exam Course

### Proof required

Must be current - within 4 wks of enrolment

	☆ Exam Course	Non-Exam Course	Proof required
Men & women who have reached 60 years of age before the course starts and who are not receiving a means tested benefit	Concessionary Fee (if applicable)	Concessionary Fee	Photocopy of bus pass or notification letter or bank statement or student number
<b>I am currently in receipt of:</b>			
Income based benefit and I am an Asylum Seeker	Free Tuition Fee*	Half Fee	Evidence of assistance under the terms of the Immigration and Asylum Act 1999
Housing Benefit or Council Tax Benefit Income Support I am a registered Jobseeker receiving Jobseekers Allowance Income related Employment & Support Allowance (ESA)	Free Tuition Fee*	Half Fee	Entitlement letter/notification OR bank statement OR photocopy of latest giro
I am aged 14–16 (Age as at 1st September 2009)	£8 per hour	£8 per hour	Proof of age. Courses are charged at £8.00 per hour - see page 4 for details
I am aged 16–18 (Age as at 31st August 2009)	Free*	Half Fee	Proof of age.
Pension - Guarantee Credit (NB Not Pensions Savings Credit)	Free Tuition Fee*	Half Fee	The Pension Service Awards Notice. ("How Pension Credit has been worked out")
Working Tax Credit	Free Tuition Fee*	Half Fee	People claiming these credits will receive an award notice – Form TC602 issued by HMRC. You must provide pages 1 and 2 of the award notice  QUALIFICATION: Only those in receipt of Working Tax Credit (WTC) <b>and</b> with a household income of less than £15,050 will be eligible for a free place. If you are in receipt of WTC with a household income <b>above</b> £15,276 you have to pay the full fee
First Full Level 2	Free Tuition Fee*	N/A	Signed Declaration See page 7 & 35 for details
First Full Level 3 and aged between 19 and 24	Free Tuition Fee*	N/A	Signed Declaration See page 7 & 35 for details
Non EU/EEA Learners	Non-Funded £8 per hour	Non-Funded £8 per hour	Courses are charged at £8.00 per hour - see page 4 for details.
Bexley Council Employees	10% Discount <i>Full Fee payers only</i>	10% Discount <i>Full Fee payers only</i>	Discount only applies to Tuition fee. Any accreditation costs are payable in full. Current pay slip.